

***Lafayette County Human Services
Board Meeting Minutes
October 12, 2012***

Lafayette County Human Services provides an array of cost effective, quality services, and community-based support for individuals and families to improve their quality of life.

Board members present: David Hammer, Gerald Heimann, Connie Hull, Richard Roelli, Leon Wolfe (Brandee Blaine and Sherry Crist were excused)

LCHS staff present: Janet George, Kristine Brunkow, Shane Schuhmacher

Others present: Duane M. Jorgenson, Corporation Counsel

I. CALL TO ORDER

- A. The meeting was called to order by David Hammer at 2:15 p.m. The meeting was properly posted at the Courthouse, City Library, Lafayette County Human Services and e-mailed to The Republican Journal.
- B. Motion by Gerald Heimann, second by Leon Wolfe to approve the agenda as posted; carried.
- C. Motion by Connie Hull, second by Leon Wolfe to approve the minutes of the September 10, 2012 meeting as printed; carried.

II. PUBLIC COMMENTS

- A. No public comments were submitted.

III. FISCAL REPORT

- A. Janet George reported no unusual payments this month. Next month there will be double payments for a few vendors as Ms. George did not receive payment requests this month from Morning Sun CBRF, Lyghthouse CBRF, and Memorial Hospital of Lafayette County.
- B. Ms. George stated through September 30, LCHS is nearly \$300,000 under budget for operations and \$15,400 under budget for the Institutional Account. The operations figure will drop based on current case loads. Ms. George is projecting LCHS will be roughly \$75,000 under budget for operations and roughly \$25,000 under budget for the Institutional Account. Ms. George reminded the committee this figure could change if there would be a number of costly placements.
- C. Ms. George reported there is an error on the Aging voucher schedule for Kate Chambers. It was corrected and the actual figure is \$79.80. The voucher Mr. Hammer will sign has the correct amount.
- D. Ms. George stated through September 30, Aging has used \$83,712 of the \$130,644 allocated levy. At this point, she is projecting Aging will be very close to budget; possibly \$2000 under budget.

- E. Ms. George stated all County Board Members should have received a copy of the County Audit. Overall, LCHS did very well. There were a few exceptions which LCHS has responded to. LCHS did receive quite a bit of information for work that can be done ahead of time for next year and this should cut down on the amount of time the auditors spend on site. Sandy Deininger has set up a “kick off” meeting with the auditors near the end of October. The auditors will be in the County for preliminary field work in late November.

IV. APPROVAL OF EXPENDITURES

- A. Motion by Connie Hull, second by Gerald Heimann, to approve the LCHS vouchers as scheduled; carried.
- B. Motion by Leon Wolfe, second by Connie Hull, to approve the Aging Unit vouchers as scheduled; carried.


V. DIRECTOR’S COMMENTS

- A. Employee Comp and Overtime Report- The total hours for comp time for the period of September 3, 2012 to September 30, 2012 for LCHS was 38.15 hours and the total overtime hours was 4.25 hours.
- B. Program Updates
 - i. LogistiCare-Shane Schuhmacher handed out two documents on LogistiCare. He reported there is an informational hearing on LogistiCare by the state Senate’s Committee on Health, Revenue, Tax, Fairness and Insurance scheduled for October 18 at 3:00 p.m. at the Washington Park Senior Center, 4420 W. Vliet Street, Milwaukee, WI. Officials from LogistiCare and Department of Health Services Medicaid Director Brett Davis will be present along with transportation and medical care providers.
 - ii. Mental Health Coordinator Position-Dari Wildermuth has posted into this position. LCHS is able to bill for CSP services provided by Ms. Wildermuth at a lower rate until she gets her license.
 - iii. Behavioral Health Programmatic Site Review-Mr. Schuhmacher stated Cindy Lindgren from the State came to LCHS during the first week of October to complete LCHS’s clinic recertification. LCHS received a couple of citations; primarily around staffing patterns. Mr. Schuhmacher will approach the State to inquire about getting a special variance for signing off on documents. The agency was certified for another year.
 - iv. CPS (Child Protective Services) Ongoing Standards-Mr. Schuhmacher stated the CSP on-going standards went from a 70 page document to a 270 page document. The new standards take effect on November 1, 2012. The Family Service Unit staff will be attending mandatory training regarding the new standards.

VI. ADJOURN

- A. The next meeting was set for **Monday, November 12, 2012 at 6:15 p.m.** The Audit Committee will meet at 6:00 p.m.
- B. The December meeting was set for **Monday, December 10, 2012 at 6:15 p.m.** The Audit Committee will meet at 6:00 p.m.
- C. The meeting was adjourned by Chair David Hammer at 3:00 p.m.

Reviewed by


Shane Schuhmacher, Director

11/12/12
Date

Brandee Blaine


Sherry Crist

David Hammer


Gerald Heimann


Connie Hull


Richard Roelli

Jack Sauer


Leon Wolfe